

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
AUGUST 26, 2013 – REGULAR SESSION**

The Board of Island County Commissioners convened in Regular Session at 11:00 a.m. on August 26, 2013 for a Roundtable with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room, Annex Building, 1 NE 6th Street, Coupeville, Washington. Other topics for the Regular Session followed at 6:00 p.m. as shown on the agenda. Jill Johnson, Chair, Kelly Emerson, Member, and Helen Price Johnson, Member were present.

ROUNDTABLE WITH ISLAND COUNTY
ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS
[Audio Recording](#)

Elected Officials and Appointed Department Heads Attending:

Melanie Bacon – <i>Excused</i>	Keith Higman	Dan Sherk – <i>Excused</i>
Greg Banks	Jill Johnson	Debra Van Pelt
Robert Bishop – <i>Excused</i>	Tim Lawrence	
Mark Brown	Elaine Marlow	
Sheilah Crider	Ana Maria d. Nuñez – <i>Excused</i> <i>Wanda Grone attended in her stead</i>	
Kelly Emerson	Bill Oakes	
Mary Engle	Brooke Powell	
Jackie Henderson	Helen Price Johnson	

Together with the monthly departmental roundtable reports by Elected Officials and Appointed Department Heads, agenda items included:

Brian Enslow, WSAC Senior Policy Director and John Koster, Snohomish County Councilmember and past President of WSAC presented WSAC's County Fiscal Sustainability Initiative. WSAC, led through members of the Legislative Steering Committee (LSC), is pursuing policy changes to contain county costs and provide a more robust and sustainable funding foundation. WSAC wants to ensure that the Initiative accurately describes the challenges counties are facing by seeking input from the County's Elected Officials and Appointed Department Heads.

Roundtable adjourned at 12:05 p.m. The next Roundtable is scheduled for September 23, 2013 at 11:00 a.m.

The Board of Island County Commissioners (including Diking Improvement District #4) met at 6:00 p.m. to consider items contained on the agenda. The meeting began with the Pledge of Allegiance.

Note: To view the video recording of this meeting, go to the County's [website](#) or directly to [the video](#). If you are interested only in a specific topic, click on the timestamp located on [the agenda](#) for that particular issue to hear the discussion.

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PUBLIC INPUT OR COMMENTS

[Documents on file with the Clerk of the Board]

Public input or comments were offered by:

- Garrett Newkirk
- Pam Neschke
- Carol Wilkerson
- Rufus Rose
- Lou Malzone
- Mac McDowell

ACTION TAKEN:

Motion by Commissioner Price Johnson to move Item 10, Consultant Agreement with Transpo Group; Island County Transportation Element Update from the Consent Agenda to the Regular Agenda, second by Commissioner Emerson. Motion carried 3-0

CONSENT AGENDA

[Documents on file with the Clerk of the Board]

Pre-audited bills: \$461,429.40
 Vouchers: \$348,924.12
 Electronic funds transfers: \$120,826.16
 Payroll: \$183.52
 Minutes: Regular Session 7/1/13

Human Services

- Contract Amendment with WA State Department of Social and Health Services, Division of Behavioral Health and Recovery, to extend the contract to June 30, 2014 and add \$281,746. Contract Amendment No. 1163-27304(5); Amount \$1,436,369.00 (RM-HS-2013-242)
- Contract with Sunrise Services, Inc. to provide jail transition services. Contract No. HS-48-13; Amount: \$18,730 (RM-HS-2013-271)
- Contract with Jan Pickard to provide support group facilitation services to seniors. Contract No. HS-50-13; Amount: \$3,000 (RM-HS-2013-277)

Public Health

Contract Amendment with WA State Department of Health – Consolidated Contract, Amendment No. 9. Amendment adds \$67,500 to On-Site Sewage Local Management Plan through 12/31/14; adds \$3,700 to Recreational Shellfish Activities; adds \$14,334 to Maternal & Child Health Block Grant; reduces by \$500 Office of Drinking Water Program; adds \$8,506 to Office of Immunization & Child Profile; adds \$500 to Prevention & Public Health Fund Reimbursement Project; adds \$1,427 to Prevention & Public Health Fund Interface Tracking program; reduces by \$7,000 OSS LMP Implementation through 06/30/13; adds \$6,202 to WIC Nutrition Program. Contract No. C16886; Contract Amount: \$1,733,940; Amendment Amount: \$94,669 (RM-HLTH-2013-238)

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Public Works – County Roads

- Supplemental Agreement No. 3 with Otak, Inc.; New County Road Survey, Design, etc; Completion Date revised to December 31, 2013 (RM-PW-2013-283) (PW-1220-155)
- Supplement No. 4 with WA State Department of Transportation; County Road Safety Improvement Project – East Camano/Monticello Dr/Elger Bay Rd.; Obligate construction funds (RM-PW-2013-288)(PW-1320-133)

Public Works - Public Works Division

- Release of Performance Bond – Krieg Construction, Inc., Bond #400SC8198; Brentwood Division Nos. 1-3; Completion of remaining infrastructure improvements
- ~~Consultant Agreement with Transpo Group; Island County Transportation Element Update; Maximum Amount Payable \$275,550; Completion Date of December 31, 2014 (RM-PW-2013-278) (PW-1320-116)~~ **MOVED TO THE REGULAR AGENDA**

Superior/Juvenile Courts

- Interlocal Cooperative Agreement with WA State Administrative Office of the Courts for funds to improve and support family and juvenile court operations as set forth in the Family and Juvenile Court Improvement Plan (FJCIP). Grant Contract No. ICA14071; Amount: \$19,989.00 (RM-SC-2013-272)
- Interagency Agreement with WA State Administrative Office of the Courts for funds to Island County Juvenile Court Services to administer services for At-Risk Youth (ARY), Children in Need of Services (CHINS), and Truancy. Grant Contract No. IAA14043; Amount: \$135,329.00 (RM-JUV-2013-265)

WSU Extension

Agreement with Patrick Cole, dba Wildlands Management. This is a subcontract to the Interagency Agreement between the WA State Department of Agriculture and Island County and its Agent Island County Noxious Weed Control Board. Contractor will provide services for the survey and eradication of Spartina within Island County from July 1, 2013 through June 30, 2015. Contract No. K1143; Not to exceed \$90,000. (RM-WSU-2013-292)

ACTION TAKEN:

Motion by Commissioner Price Johnson to approve the Consent Agenda as amended, second by Commissioner Emerson. Motion carried 3-0

REGULAR AGENDA

[Documents on file with the Clerk of the Board]

Public Works – Public Works Division

MOVED FROM THE CONSENT AGENDA TO THE REGULAR AGENDA

Consultant Agreement with Transpo Group; Island County Transportation Element Update; Maximum Amount Payable \$275,550; Completion Date of December 31, 2014 (RM-PW-2013-278) (PW-1320-116)

Brad Johnson and William Simpson, Planning & Community Development, provided the staff report. Explained was the relationship of the Transportation Element to the overall

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Comprehensive Plan Update and how this contract fits together with that process. Planning staff would develop regional population allocations and estimates and those would be further refined by the data that the transportation consultant would develop. The work would not be redundant.

ACTION TAKEN:

Motion by Commissioner Price Johnson to approve the Consultant Agreement with Transpo Group for the Island County Transportation Element Update, second by Commissioner Emerson. Motion carried 3-0

Commissioners

Resolution C-82-13 Congratulating the Saratoga Orchestra of Whidbey Island on their 2013-2014 Seventh Anniversary Season Celebration

ACTION TAKEN:

Motion by Commissioner Price Johnson to adopt Resolution C-82-13 Congratulating the Saratoga Orchestra of Whidbey Island on their 2013-2014 Seventh Anniversary Season Celebration, second by Commissioner Emerson. Motion carried 3-0

Commissioners

Resolution C-83-13 Repealing Resolution C-73-13 Providing to the Qualified Electors of Island County at an Election to be Held on November 5, 2013, a Four Year Levy for Law and Justice

ACTION TAKEN:

Motion by Commissioner Johnson to adopt Resolution C-83-13 Repealing Resolution C-73-13 Providing to the Qualified Electors of Island County at an Election to be Held on November 5, 2013, a Four Year Levy for Law and Justice, seconds by Commissioners Emerson and Price Johnson. Motion carried 3-0

PUBLIC HEARINGS

[Documents on file with the Clerk of the Board]

Budget

6:15 p.m. Public Hearing: Resolution C-77-13 Amending the 2013 Island County Budget. As required by state law, a public hearing is required on the proposed resolution amending the 2013 budget. This resolution recognizes unforeseen changes in revenues that have occurred since adoption of the County's annual budget, and necessitate changes in budgeted expenditures in order to maintain a balanced budget.

Elaine Marlow, Budget Director, introduced Resolution C-77-13 Amending the 2013 Island County Budget. While already reviewed extensively at Work Session, for the benefit of the public Ms. Marlow recapped the proposed modifications.

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There being no public testimony, the public hearing was closed.

ACTION TAKEN:

Motion by Commissioner Price Johnson to adopt Resolution C-77-13 Amending the 2013 Island County Budget, second by Commissioner Emerson. Motion carried 3-0

Planning & Community Development

6:15 p.m. Public Hearing: Resolution C-76-13 [PLG-006-13] Selecting a Twenty-Year Population Projection to comply with the WA State Growth Management Act. This Resolution directs the Planning Department to base continued Planning efforts on a 2036 population projection of 87,917 to complete additional work associated with the 2016 periodic review of the Island County Comprehensive Plan.

Brad Johnson and William Simpson, Planning & Community Development, provided the results of their work on the population forecast for the 2016 Comprehensive Plan Review and Update.

Public comments were offered by:

- Steve Erickson
- Pam Neschke
- Garrett Newkirk
- Al Williams
- Rufus Rose

Following public testimony the public hearing was closed.

ACTION TAKEN:

Motion by Commissioner Price Johnson to adopt Resolution C-76-13 [PLG-006-13] Selecting a Twenty-Year Population Projection to comply with the WA State Growth Management Act, with a 2036 population projection for Island County of 87,917, second by Commissioner Emerson. Motion carried 3-0

COMMISSIONERS COMMENTS AND ANNOUNCEMENTS

Commissioner Emerson

- Attended Congressman Larsen's Veteran's Roundtable meeting on North Whidbey

Commissioner Price Johnson

- Last week attended the Skagit/Island County Builder's Association Picnic
- Have begun Budget Workshops
- Highly recommend the Whidbey Island Shakespeare Festival
- Whidbey Island Art Tour continues this weekend
- Will attend the upcoming Ebey's Trust Board meeting
- Will attend a public meeting hosted by WSDOT at Coupeville High School around at the historic impacts of SR 20 turn lanes and the Morris Road realignment project
- Council of Governments and RTPD meetings on Wednesday

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Commissioner Johnson

- Two representatives from WSAC met with Appointed Department Heads and Elected Officials at the Roundtable meeting this morning about the WSAC Fiscal Sustainability Initiative
- Attended the Chemical Dependency Panel Review meeting with those working to select a new provider
- On Tuesday will also attend the WSDOT presentation at the Coupeville High School
- On Wednesday will attend the Council of Governments and RTPO meetings, a Law and Justice Council meeting thereafter, and then later in the afternoon will attend a City workshop at the invitation of the City of Oak Harbor
- For those who enjoy music, plan to attend the Oak Harbor Music Festival over the weekend
- Budget workshops will continue next week following the Labor Day holiday
- The first day of school begins next Thursday, September 5
- Will attend the State Auditor's Exit Conference

ACTION TAKEN:

Motion by Commissioner Price Johnson to recess Regular Session to Tuesday, August 27 at 8:30 a.m. for continued Budget Workshops, second by Commissioner Emerson. Motion carried 3-0

The Board recessed at 7:00 p.m.

AUGUST 27, 2013 AT 8:30 A.M. – REGULAR SESSION RECONVENED
BUDGET WORKSHOPS WITH DEPARTMENTS

Budget Workshops were scheduled on August 20, August 22, and August 27 for Elected Officials and Appointed Department Heads as an opportunity for them to highlight for the Board their respective 2014 budget proposals.

Human Resources

Presentation by Melanie Bacon

Two additions for 2014 are proposed:

- \$10,000 for on-line training available to employees
- \$40,000 for a compensation study

Budget/GSA/IT

Presentation by Elaine Marlow

- GSA Dog Control
 - \$12,400 for Animal Shelters
 - \$20,700 for Animal Control

Public Works

Presentation by Bill Oakes

- County Road Fund
 - \$50,000 for four additional temporary workers

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Planning & Community Development

Presentation by David Wechner and Andy Griffin

- No supplemental requests
- \$50,000 for GMA Process Contingency

Prosecutor

Presentation by Greg Banks and Jennifer Wallace

- Reinstatement of a Chief Criminal Deputy at the pay grade equivalent to the Chief Civil Deputy, NR 19. Estimated cost, with benefits, \$111,589
- Augmentation of the half-time paralegal/receptionist position to full time, \$26,000

Public Health

Presentation by Keith Higman and Suzanne Turner

Mr. Higman's Budget Workshop continued regarding the complexities and issues around his public health pooling budget.

Ms. Marlow reviewed the topics going forward at subsequent Budget Workshops, the next being on Wednesday, September 4.

ACTION TAKEN:

Motion by Commissioner Price Johnson to adjourn Regular Session, second by Commissioner Johnson. Motion carried: 3-0

There being no further business to come before the Board the meeting adjourned at 12:06 p.m. Due to the Labor Day holiday on September 2, the Board will meet next in Regular Session on September 9, 2013 at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Jill Johnson, Chair

Kelly Emerson, Member

Helen Price Johnson, Member

ATTEST:

Debbie Thompson, Clerk of the Board